



NOTICE OF EXAMINATION

***GENERAL MECHANICAL JOURNEYMAN, MECHANICAL
MAINTENANCEMAN AND MECHANICAL SPECIALTIES***

BUILDING CODE COMPLIANCE OFFICE
METRO-DADE FLAGLER BUILDING
140 WEST FLAGLER STREET, SUITE 1603
MIAMI, FLORIDA 33130-1563
(305) 375-2901 FAX (305) 375-2908
CONTRACTOR LICENSING SECTION
(305) 375-2527 FAX (305) 375-2558

GENERAL MECHANICAL JOURNEYMAN
MECHANICAL MAINTENANCEMAN

JOURNEYMAN MECHANICAL SPECIALTIES

AIR CONDITIONING
FIRE SPRINKLER
GASOLINE TANK & PUMP
HEATING
INSULATION
PRESSURE & PROCESS PIPING

PNEUMATIC CONTROL PIPING
REFRIGERATION
ROOM AIR CONDITIONING
SHEET METAL
STEAM GENERATOR BOILERS & PIPING
WARM AIR HEATING

EXAMINATION DATE: To Be Announced

DEADLINE FOR FILING: To Be Announced

FEE: **\$240.00** per application (exam included)
The above fee shall accompany subsequent applications for retakes and missed examinations.
(Refunds may be granted only under specific circumstances outlined in Section 10-23 of the Code of Miami-Dade County. In those cases where a refund is applicable, there will be a non-refundable processing fee of \$80. Refund requests must be made in writing no later than six months from the exam date. Original receipt must be presented for a refund.)

EXAM PREREQUISITES

The Construction Trades Qualifying Board (CTQB) must review and approve your application prior to taking an exam. As a prerequisite for taking the journeyman examination, all applicants must have except as noted below on the date of filing, three years proven field experience in the trade, or education equivalent thereto, or a combination thereof, but not more than one-half of such experience may be education equivalent.

Field experience is defined as experience gained at actual construction sites where the full spectrum of practical situations and problems arising in the trade are found. Drafting, estimating, designing, other office work or maintenance and service installations do not satisfy the requirement.

As a prerequisite for taking the Mechanical Maintenanceman examination, the CTQB requires one year of proven experience in this type of work.

All applicants must submit no later than the deadline date for filing (no exceptions) an application and the following:

- Proof of experience through letters from employers stating the dates of employment and description of work performed. These letters must be signed by the qualifier, president or officer of the respective business and include their license number.
- W-2 tax documents covering the employment period.

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EXAM DETAILS

The examinations will be open book. Only those books listed on the NAI Block reference sheet may be brought to the examination. All mechanical specialty and mechanical maintenanceman examinations are one part, three hours. A minimum grade of 75% is required for passing the mechanical specialty exam and 70% for the mechanical maintenanceman. The general mechanical journeyman is a two-part examination - each part is three hours. In the case of this two-part examination, a minimum grade of 75% must be attained on each part in order to be considered as having passed the examination. If the applicant passed one part and fails the other part, he/she will be given one year to retake only that portion he/she failed. For reciprocity of Journeyman categories with other counties in the State of Florida, you must obtain at least 75% on proctored exams and meet the requirements as outlined in Florida Statutes 489.1455.

Applications and reference sheets for these examinations may be obtained at the Miami-Dade County Building Code Compliance Office, Contractor Licensing Section, 140 W. Flagler Street, Suite 1602, Miami, Florida 33130. **The examination reference sheet contains a list of books for the test and additional important information of subjects covered on the exam.**

It is the policy of Miami-Dade County to comply with all the requirements of the American with Disabilities Act. If you need special accommodations, please contact **EXPERIOR ASSESSMENTS**, (800) 280-3926, before the examination date.

This notice is in accordance with Section 10-12 of the Code of Miami-Dade County and is hereby posted.